

ISLIP PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 13th April 2021, at 7.30 pm held virtually.

MEMBERS PRESENT: Parish Councillors: Nathan Wiles (Chairman), Fiona Forbes, and Dennis Price.

OTHER COUNCILLORS: District Councillors: None
County Councillor: Dan Sames

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

OTHERS PRESENT: Members of the Public: Seven.

APOLOGIES: The following apologies were received:
Parish Councillor: Nicola Richardson
District Councillors: None.

01/21 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

None

02/21 MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** to accept the minutes for the Parish Council Meeting held on 9th March 2021 as a true record.

03/21 District Councillor Report

None.

04/21 County Councillor

The report was received by the council.

Action: Clerk to circulate emergency plan email to Cllr Wiles and Mrs. Miller.

Action: Cllr Sames to send Cllr Price CSW link details.

Action: Clerk to invite Paul Mann to a parish council meeting asap.

Action: Cllr Sames to pass contact details of enforcement officer to Cllr Wiles.

05/21 Grass Cutting in the New Burial Ground

This item will be added to the agenda once the requested quotation has been received.

06/21 New Website

A shortlist of contractor quotes to be submitted for next month and an agenda item to be added.

Action: Cllr Forbes to circulate a shortlist of quotes.

Action: Clerk to add to next month's agenda.

07/21 Red Lion

- i. A request has been received for a red phone box with a defibrillator, it was unclear what was required from the parish council. It was suggested for the clerk to clarify the proposal and bring it back to the parish council.

Action: Clerk to request clarity of the proposal.

- ii. A request has been received for a key to the noticeboard outside the Red Lion pub by the landlady. The request was discussed and it seemed a good idea, and it was proposed the cost to be incurred by the landlady and an agreement that the parish council notices need to take priority.

Action: Clerk to report back proposal and organise keys to be copied.

08/21 Memorial Bench

A request has been received for a memorial bench to be placed in the Millennium Wood in memory of a man who was born and raised in the village, and whose

funeral took place in the church. The request confirms all costs would be incurred by the family, and they were happy to go with the recommendations on position and style made by the parish council.

It was commented that it would be a good idea to have benches that go around the trees. It was further commented that Millennium Wood would benefit from a bench. It was **AGREED** by unanimous vote to approve for a memorial bench to be placed in the Millennium Wood.

Action: *Clerk to liaise with the family.*

09/21 Burial Ground Applications

It was **AGREED** by unanimous vote to retrospectively approve two memorial stone applications.

010/21 Grass cutting – Environment Plan

An update confirming the parish council has a three-year contract in place with a contractor for grass cutting. After attendance at a parish council meeting by the 'Islip Wildlife Conservation Group', it was agreed for collaboration to incorporate the obligations in line with the new environmental bill. Due to this a consideration to leave verges to grow longer to encourage wildflowers to grow was proposed.

Proposal 1 - Mill Lane verges on either side of the railway could be cut once a year at the end of the summer, so the flowers could drop their seeds. There would also be much longer vegetation that would provide a habitat for animals. There is very little traffic so from a safety point of view this proposal seemed sensible.

Proposal 2 - The far end of Mill Street beyond the entrance to Confessors Walk there is a verge with a bench, this was another location proposed as this stretch again has little traffic and could be left to grow.

It has been commented that signs may need to be put up to explain this is deliberate, and why the grass had been left to grow.

There were comments of support for the proposals, however, there was a concern that the verges may look unkempt and if there was an option for the edges to be cut. It was advised that the first year probably won't be a beautiful landscape of lovely flowers, as it does take time for flowers to set seed, and the contractor could be contacted to ask about cutting the verge edges to promote the impression the overgrowing was planned.

It was noted that it would be a good idea to make the village aware of the proposals via the parish magazine. It was asked if seeds were planted initially, and it was confirmed seeds were thought to be used in the first year. It was asked if donations of seeds were needed, and it was confirmed this would be checked and reported back.

Point 1 - It was raised that the area around the memorial bench at the end of Mill Street needs to be kept neat.

Point 2 - It was further raised regarding proposal 2 that rather than wilding the whole verge along Mill Street 50% could be cut to allow people to walk along to avoid the traffic.

Action: *Mrs. Miller to incorporate the points raised to the plan.*

It was **AGREED** by unanimous vote to support the proposals with the incorporated points.

011/21 Local Cycling and Walking Infrastructure Plans (LCWIP) deadline

The current proposals that impact the village

- i. An extended 30 MPH speed limit across the whole of Kidlington Road with traffic calming measures.
- ii. Shared use of paths connecting with Kidlington, along the Kidlington and Bicester Road. At present, it is a narrow track and it will be able to be dual-use for cycling and walking.

iii. Speed reductions from 40 MPH south from the roundabout junction. The deadline for responses has been extended, the parish council has already submitted ideas, however, there have been additional considerations proposed.

- i. A cycle route (footpath) along the railway from Mill Lane to the Oxford Parkway station. This would be safer for cyclists instead of using Kidlington Road or A34 slip road.
- ii. For walkers improvements to the ford could be suggested by putting back the stepping stones.

It was **AGREED** by unanimous vote to support the additional ideas.

Action: *Cllr Price to submit additional ideas.*

012/21 SSN Resilient Community Grant 2021

SSN has launched a £200,000 fund to build local resilience and protect vulnerable community members across central southern England.

An email was received by the parish council inviting them to apply for the grant to support groups in the village.

It was raised that maybe the group that helps people with prescriptions and hospital visits and also the village seniors lunch club may be eligible.

It was commented that this information should be circulated via the parish newsletter and Info4Isip to raise awareness and if any member of the village has any ideas to contact the clerk.

Action: *Clerk to share with Info4isip and the parish newsletter to see if anyone comes forward with suggestions.*

Action: *Cllr Forbes to make enquiries with proposed groups.*

013/21 Neighbourhood Plan Letter

It was **AGREED** by unanimous vote to approve the Neighbourhood Plan Boundary letter.

Action: *Cllr Richardson to send the letter.*

014/21 Resolution for Deed of Grant

It was **AGREED** by unanimous vote to grant Network Rail Infrastructure Limited limited right of way of the recreation ground and playing field at Isip to gain access to noise barriers on Network Rail Infrastructure Limited's land.

Action: *Councillors to sign the deed and return it to the solicitors.*

015/21 Face to Face Meetings from 6th May

The central government legislation that allows virtual meetings comes to an end on Thursday 6th May 2021, although this is being challenged in the High court it has been advised to make alternative arrangements.

Discussions were held on how to proceed.

It was **AGREED** by unanimous vote to bring the May meeting forward to Tuesday 4th May at 19.30 to allow this to be virtual.

Action: *Clerk to ensure agenda and meeting minutes are available and to share new meeting date with Info4isip and parish magazine.*

016/21 Communications (FF)

None

017/21 Traffic, Highways, and Footpaths

Cllr Price requested for the Community Speed Watch's return to be advertised via Info4Isip and the parish magazine, and to encourage any new members who wish to join to please make contact.

Action: *Cllr Price to email info4isip with details*

i. Ray Bridge meeting update (NW)

Following the meeting organised and facilitated by the parish council on the 7th April, the council has received written responses to questions submitted ahead of and during the meeting. These will be shared with the attendees shortly. The consultation will end in July and all further questions or comments should be submitted to the County Council.

ii. Planning applications and other planning matters (NW)

None

018/21 PC Properties

It has been brought to the parish council's attention that there is an increase in the usage of the bins in the play area and that it would be good to promote recycling. It was proposed for the parish council to provide a recycling bin for the play area. It was **AGREED** by unanimous vote to purchase a recycling bin.

Action: Clerk to obtain a quotation.

019/21 Planning (NR)

Planning applications and other planning matters (NR, NW)

None

020/21 Strategic Planning (NR)

No update.

021/21 Education (Fiona Forbes)

No update.

022/21 Public Transport (Fiona Forbes)

No update.

023/21 Health (Fiona Forbes)

No update.

024/21 Security (Fiona Forbes)

No update

025/21 Any other business

i. Kissing gates

It was reported the wooden posts need replacing.

Action: Cllr Forbes to investigate and report back.

ii. Tree planting

To be addressed with the playground proposal next month.

026/21 To propose items for the next agenda

1. AGAR figures
2. Review of standing orders
3. Grass cutting quote
4. Environmental plan
5. Parish Council website
6. Playground proposal

Date of next meeting

The date of the next meeting be held virtually is Tuesday 6th May 2021 at 19.30.

The meeting closed at 21.14

SIGNED: _____

Councillor: Nathan Wiles - Chairman