

ISLIP PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 8th June 2021, at 7.30 pm.

MEMBERS PRESENT: **Parish Councillors:** Nathan Wiles (Chairman), Fiona Forbes, Dennis Price, Sophie Miller, and Anneka Streule.

OTHER COUNCILLORS: **District Councillors:** None
County Councillor: Calum Miller.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Members of the Public:** None.

APOLOGIES: The following apologies were received:
Parish Councillor: Nicola Richardson
District Councillors: None

044/21 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

None

045/21 MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** by unanimous vote to accept the minutes for the parish council meeting held on Tuesday, 4th May 2021 as a true record.

046/21 PARISH COUNCIL WEBSITE

Discussions were held regarding the various quotations received.

It was **RESOLVED** by unanimous vote to accept the quotation from Bucknell Creations.

To create a mobile compatible compliant website, with search engine optimisation, and disability accessibility, also to provide full training and handover to the parish clerk.

Action: Clerk to liaise with contractor

047/21 RED LION REQUESTS

1. It was **RESOLVED** by unanimous vote to support an application in principle to be made by the landlady of the Red Lion Pub, to adopt a red telephone box to house a defibrillator.

Points to clarify -

- The defibrillator is in addition to the one located at the village hall.
- There is no cost to the parish council.
- The draft application to be bought back to the parish council for approval.
- To confirm the phone box location.
- The phone box to be red and supplied by BT.
- Landlady to sponsor the defibrillator.

Action: Clerk to liaise with landlady.

2. There were discussions regarding the location of the dog waste bin located near the pub, as it is difficult for customers to access without walking out of the pub garden and around to it. This was leading to dog waste being put into the general waste bin and complaints from the waste carrier. It was proposed by the landlady to purchase a dog waste bin, and to incur the costs of the collections. It was commented that the council may not empty a bin on private land, however if the bin was located on a outside wall it could work.

It was **RESOLVED** by unanimous vote to for a dog waste bin to be located within the beer garden, and for all costs including the waste collection to be incurred by the landlady.

Action: Clerk to investigate with the District Council and liaise with the landlady.

048/21 ASSUME RESPONSIBILITY

There were discussions regarding the parish council being approached by the village hall committee to assume responsibility of the annual village fete and fireworks display.

It was AGREED for the parish council chairman to attend the next village hall committee meeting to discuss.

Action: *Chairman to attend meeting and report back.*

049/21 GARDEN FRONTAGE COMPETITION

There were discussions regarding the re-organising of the garden frontage competition. It was proposed to have a wildlife category, and that a trophy would need to be sourced, it was proposed this could be shaped like a bee.

It was **RESOLVED** by unanimous vote to purchase a small trophy for approximately £10.00.

Action: *Chairman to advise.*

050/21 GRASS CUTTING

1. FOOTPATHS

A member of the village has raised concerns regarding the overgrown footpaths that run-

- Along the school from Bletchington Road to Church Close.
- Down the playing field to Mill Street.
- Parallel to the Kidlington Road.

The grass cutting contractor has been contacted and asked to trim these back, this is an additional cost.

Action: *Cllr Miller to organise.*

2. WAR MEMORIAL

It was advised the hedge behind the bench near the War Memorial was overgrown and needed to be cut back, also the grass around the memorial needed to be mowed.

It was **AGREED** for the hedge to be cut back, and the grass around the war memorial to be mowed.

Action: *Cllr Forbes to organise.*

3. PARISH WALK

This footpath is very overgrown, it could be trimmed back but may need to be included with the grass cutting contractor quotation.

Action: *Chairman to organise.*

051/21 DONATION OF LAND

There has been discussions regarding the term of the agreement, once this has been agreed the council will assume the legal costs of drawing up a contract.

Action: *Chairman to organise.*

052/21 FINANCIAL MATTERS

1. It was **RESOLVED** by unanimous vote to agree the following cashbook payments for June 2021.

Date	Payee	Description	Total
01/04/2021	OALC	Subscription	£146.16
01/05/2021	Cherwell District Council	Dog Bin maint	£329.93
01/06/2021	Bunkers Hill	Garden Com	£72.90
01/06/2021	Green Scythe Ltd	Cutting & Mowing	£593.45
01/06/2021	WR Henman	Playground hedge strimming	£208.80
			£1,350.94

2. It was advised the invoice from the playground works would be received soon.

Action: *Cllr Streule to forward the works quotation to the clerk.*

053/21 COUNTY COUNCILLOR UPDATE - Cllr Miller

1. Railway Consultation

There was a consultation on the East West Rail line which invited comments on both the future of Oxford Parkway and Bicester Village Stations, and of the London Road crossing in Bicester. The main thing to consider for the village would be about timings and frequency of trains, but at this stage it is mainly about the infrastructure.

2. Great Wolfe Estate

The planning inspector has approved the Great Wolfe Estate project, by supporting the appeal from the developers to which there is no recourse for the planning authority. Cherwell District Council unanimously rejected the proposal, the developers appealed, and it was upheld by the planning inspector. The main consequence for the village is the concern regarding traffic passing through, during the development there will be hundreds of workers and employees, along with visitors during the operation of the site. The affectations from the developers about how many local passes will be available, or local discounts are not yet confirmed, so we will need to wait to see what impact that will have. It was commented by a parish councillor that due to the water usage of the proposal, in this water shortage area it was surprising this proposal was approved.

3. Islip Bridge

Has been in touch with the two officers that are responsible for the consultation process, due to the level of interest their view is to receive all the information by the deadline of the 11th July, and to take a period to review this information. There is the possibility of another public consultation to give more people the chance to engage, as this could now be face to face. The officers want to see what the consultation contains but are open to the idea of delaying the final decision. The questions raised at the last open meeting showed model work still needs to be done on questions like the turn back at the top of the square, the officers are open to the idea that they would like to come and talk to people. It was asked if the delay meant temporary measures would be put in place, it was confirmed that it was likely this would not be necessary. The timeline from the latest information was that none of this would be implemented until next spring/summer. So, it is not clear why temporary measures would be needed just to allow for the consultation, it might mean that there are temporary measures necessary from spring onwards, but it would be good to have that as part of the engagement. It was asked if there was going to be work completed under the bridge this summer when the water levels were lowest. It was commented that this question would be asked.

Action: Cllr C Miller to confirm about the works under the bridge.

054/21 DISTRICT COUNCILLORS

None

055/21 PARISH COUNCILLORS

1. Cllr Forbes:

- i. **Education** - No update.
- ii. **Communication** - No update.
- iii. **Info4Islip** - No update.
- iv. **Public Transport** – No update.
- v. **Health** - No update.
- vi. **Security** – Will contact the local policeman and the Neighbourhood Watch team, to check the process for recruiting volunteers. As it would be good to advertise in the parish magazine and via Info4islip for volunteers to join the Neighbourhood Watch.

Action: Cllr Forbes to update clerk with outcome.

- vii. **Potholes** – The potholes along the Kidlington Road are coming back, please report any such issues to fix-my-street <https://fixmystreet.oxfordshire.gov.uk/> or by contacting 0345 310 1111.

2. Cllr Richardson:

- i. **Strategic Planning** - No update.
- ii. **Neighbourhood Plan** - No update.

3. Cllr Price:

i. Traffic – No update.

ii. Railways

Enquiries were made regarding train timings and frequency, and it was advised these could not be changed, as there is an agreement with Oxford County Council to run 8 trains a day. If more trains are put on it slows them down, and they want to keep under one and a half hours to get to Cambridge.

An idea of having a cycle and footpath along the railway line between Mill Lane and Oxford Parkway was submitted via the LCWIP but has also been submitted as part of the Oxford Parkway consultation, this has been accepted and it is being reviewed.

iii. Community Speed Watch

The Community Speed Watch has returned and are looking for volunteers for the camera work and to process the data for the speed camera.

It was proposed to find someone working on their Duke of Edinburgh award to assist with processing the data, and an advert in the parish magazine would be good.

Action: Cllr Price to check under 18's can process the data.

Clerk to include advert for volunteers in the parish magazine.

iv. Lost Pathways/Footpaths

There is a deadline for historical routes to be recorded on a definitive map, if footpaths have not been claimed in the next 5 years they will be lost.

There may be some pathways/footpaths surrounding Islip that need to be recorded. By looking at older ordnance maps you can locate the paths that have not been put on newer ones.

Action: Cllr Price to investigate.

4. Cllr Wiles

i. PC Properties

The Ray Bridge submission was sent in last week.

5. Cllr S Miller

i. Flooding

The Community Resilience Officer has sent through an example emergency plan, and it would be good to invite the officer along with some members of the village to the next parish council meeting to discuss further.

Action: Clerk to invite to the next meeting

ii. Environment

- The environment sub-committee had a meeting and there has been lots of enthusiasm about the plan to plant trees on the playing field. It was proposed for bird boxes to be considered for the trees.
- Enquiries are being made regarding the responsibilities of the parish council when the new environment bill comes in, although the work currently taking place is putting the parish council in a good position.
- The verges around the village have grown long, and the children from the village are going to design some signs to explain that this is deliberate.
- An article is going to be put together for the parish magazine to make others aware and encourage people to join the environment sub-committee.

6. Cllr Streule:

i. Air Quality Diffusion Tubes Update

Has sourced a company that can provide Nitrogen Dioxide diffusion tubes, the fixtures and fittings to put them up, and also process and analyse the data to the

District Council's requirements. The diffusion tubes would be in place for a minimum of 4 weeks, and we would need to get an annual mean reading.

The price is £5.95 plus VAT per tube, which includes the processing. There is a minimum order of £50.

The location of the tubes is important, and we would need to identify the best places around the village to obtain the readings.

Action: Cllr Streule to identify locations for tubes.

ii. **Playground** – no update.

iii. **Playing Field** – no update

056/21 Date of next meeting:

The date of the next meeting is Tuesday 13th July 2021 at 19.30, and it will be held at the village hall.

The meeting closed at 21.17

SIGNED: _____

Councillor: Nathan Wiles - Chairman