

**MINUTES of Islip Parish Council Meeting
Islip Village Hall
Tuesday 10th April 2018 at 7.30pm**

69/18 Present: Mrs D Chapman, Mr P Collins (Chairman), Mrs F Forbes, Mr M Brown, Mr D Price, Mr M Wilkinson (Clerk).

70/18 Apologies: Ms N Richardson, Mr N Wiles

71/18 Minutes: the minutes of the meeting of Tuesday 13th March 2018 were approved as amended and signed.

72/18 Matters arising which will not be raised under subsequent agenda items: none.

73/18 District and County Council Reports: Cllr Dan Sames had responded as follows to enquiries raised by Cllr Brown:

Kat Gash is the best person to report the potholes to I think but will double check with Paul Wilson.

The white lines are scheduled for repainting early this financial year. I've already reported these but there was no money in the white lining budget left to do the work last year. I will chase.

I've e-mailed regarding the [accidents at the] junction [of the Kidlington road and the A34 slip road] and have chased for a reply today.

74/18 Changes in Members' interests and declarations of personal or prejudicial¹ interest: none.

75/18 Administrative Matters: 1. Dinner for Previous Chairman: the Chairman is to set a date with his predecessor, Mrs Stephenson, and with Mr Venables, who had previously chaired the Council. **2. AGM and elections:** the Clerk noted that he had delivered the election nomination papers to Bodicote House by hand, as required by statute. The five councillors nominated will be *elected unopposed* 3rd May: the Council will therefore have democratic legitimacy. The new term of office starts on Monday 7th May, so that those sitting councillors who were unable to complete nomination papers, but who are happy to continue as councillors, may be co-opted at the meeting of 8th May, which is the date both of the Annual Parish Meeting and the Council's AGM.

76/18 Financial Matters: the Council accepted the draft accounts previously circulated, which will now be subject to *internal* audit prior to *external* audit. The Clerk is to approach Kidlington PC for advice on a putative internal auditor, and is awaiting contact from the new external auditor appointed under the new audit regimen to discover the requirements of the external audit for 2018-19.

77/18 Environment: 1. Flood Management Plan: Cllr Collins reported that the plan is not yet completed. He reminded the Council that the flood warning warden, Mrs Doreen Cole, to whom the Council is grateful, is fully aware of contact details, etc. **2. Litter picking:** the Chairman reported that despite the freezing weather, and half-blizzard conditions, a welcome number of villagers, including a number of children, joined the general litter pick-up day 17th March. A great number of bags were filled and subsequently promptly collected (along with the litter pick-sticks!), the following Monday. The Council warmly thanked all concerned, and asked Cllr Forbes to order six pick-sticks.

¹“one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest”

78/18 Communications: 1. General Data Protection Regulation: Cllr Forbes and the Clerk are to confirm the agreement of users to the use of their contact details where this is appropriate. The Clerk confirmed the security of councillor details and the electoral roll.

79/18 Traffic, Highways and Footpaths: 1. Pavements/footpaths: the Clerk had asked Mr Matthew Scott of Strutt and Parker, the local agents for the Church Commissioners, for an update on the approach to the Church Commissioners about the putative permissive right of way inside the hedge from the Kidlington road chicane to Mill Lane. He has so far received no reply to this request or to a subsequent reminder. He is to try to contact Mr Scott by telephone.

2. Traffic Group: Cllr Price reported that the cost of the speed gun equipment is nearer £3.5K than the previously estimated £4K, and that Weston on the Green is to contribute one third of the cost. Cllr Price is in the process of the recruitment of volunteer operators of the equipment, and explained that the memory card will be readable by any domestic computer; those found to have exceeded the speed limit will be reported to TVP, who will write to the offenders noting that a second offence will lead to a fine. The local police have been consulted on positioning, etc. The selected equipment is not available for hire, and being solid state is not subject to recalibration. The Council resolved unanimously to purchase the equipment.

3. Structural report on the Ray Bridge: the Clerk is to ask this month for a progress report in accordance with the Council’s decision of 13th March.

4. Fingerpost, The Walk: the Clerk has reported the fingerpost on *fixmystreet*. The response is that OCC will look into the matter in due course, but that this might be some time. Mrs Nudds noted from the floor that the Council had spent £1K on the fingerpost. The Clerk noted that the original fingerpost had apparently been broken by a passing vehicle, as had the replacement: a fingerpost in such a position might therefore be expected perhaps to last some fifteen to eighteen months.

5. Potholes: the Clerk reported that in response to his query as to whether OCC exercises any quality control over pothole repairs, the [repeated] failure of repair to the pothole at the junction of High Street and North Street had been immediately addressed. The Clerk is to try this approach with the potholes at the junction of Middle Street and High Street.

6. Electronic speed indicator: it was reported that the electronic speed indicator at Islip bridge is operational.

80/18 PC Properties: 1. Playing Field: the Chairman has now succeeded in contacting Mr Stewart (who constructed the playground); he is to visit the playground and quote for the reconstruction of the bark pit under the zipwire, etc. The Council should be in a position to choose between alternative approaches to the surfacing at the next meeting.

2. Trees: the Chairman authorised the work to the Council’s trees considered essential. The cost is some £1K, pre-authorised by the Council at the March meeting. Mrs Nudds from the floor kindly offered to determine the ownership of trees in a hedge by the allotments.

81/18 Planning: 1. Planning Applications: the Clerk reported on planning applications:

Address	Application number/details	Decision
Anthony Tallack, Hillside Cottage, Wheatley Road	18/00190/F Erection of garden wall to front of property adjoining Wheatley Road -local stone wall 1.8 metre high	CDC approved

2. Strategic Planning: the Clerk reported that two officers from CDC are to attend the May meeting of the Council to discuss Neighbourhood Plans.

82/18 Network Rail: **1. Mural on the pedestrian bridge:** the Clerk is to check that Network Rail approves the putative mural on the pedestrian/equestrian bridge before Dr Samuels and the Council test village opinion [short of a referendum] on the matter. It was again noted that the Council has yet to decide whether or not it approves. **2. Network Rail access:** the Clerk reported that the matter is ongoing, and that Pellmans begin to fear that Network Rail might be reluctant to pay some of the costs so far incurred by the Council's solicitor: the Clerk had responded that should problems arise, these should be referred to the Council. The Clerk is now to ask Pellmans the approximate cost of registering the land in the PC's name – on the grounds that registration will answer the current problem, and might very well be required should the PC be asked at some time in the future to negotiate the exchange of part of its land for some of that belonging to the Village Hall.

83/18 Village Hall: representation of the PC on the VH management committee is to be put on the agenda for the next meeting.

84/18 Education: there was nothing to report.

85/18 Health: Defibrillator: Cllr Forbes proposed that the Council purchase a defibrillator, to be sited (with the permission of the Village Hall Committee) on the front wall of the Village Hall. The cost of some £2K was approved. It was agreed that charitable funding be sought prior to purchase.

86/18 Public Transport: there was nothing to report.

87/18 Security: there was nothing to report.

88/18 Any Other Business: **1. School crossing:** the Council was reminded that the school governors had proved that OCC is responsible for funding a level crossing attendant at the school, but that there had been no takers for the role. It was pointed out from the floor that Carillion are no longer the contractors to the Council, and that the cost of a zebra crossing might therefore have been reduced. Cllr Forbes is to contact OCC for a price. **2. Bottle Bank:** the Clerk had contacted Jacobs Inn, the lessees of the Red Lion, about the removal of the bottle bank, and had been informed that waste dumping had led to its removal. The clothing and shoe banks are likely to follow. The Clerk is to write to CDC to ask whether it has a statutory responsibility for the kerbside collection of household waste – including glass. **3. The terrace of the Village Hall:** the Clerk had contacted the Village Hall Management Committee about the broken furniture on the terrace: the VH is to replace it. He had also asked about the possibility of a bottle bank on the VH car park, but had received no response. It was noted that the siting of a bottle bank tends to attract dumping. **4. Big Bike Ride:** the Chairman reported that 50% of the proceeds of the Big Bike Ride had been passed to Graham Davison, Treasurer of the St Nicholas PCC, amounting to £5,307.77p. **5. Sewage Pumping Station:** the Council was asked from the floor why and for how long are lorries to pump sewage from the pumping station. The Clerk is to contact Thames Water.

89/18 Date of the next meeting: the Parish Council will next meet on **Tuesday 8th May 2018** at 7.30pm in the Village Hall.

90/18 The Meeting Closed at 9.15pm.