

# **MINUTES of Islip Parish Council emergency Meeting**

**The Council met remotely [by Zoom] Tuesday 24<sup>th</sup> March 2020 at 7.00pm**

I certify that these minutes are a true reflection  
of the events that took place

date: signed:

**60/20 Present [by Zoom or telephone]:** Mr M Brown, Dr P Collins, Mrs F Forbes, Mr D Price, Ms N Richardson, Mr N Wiles (Chairman), Mr M Wilkinson (Clerk)

**61/20 Apologies:** none

**62/20 Minutes:** none.

**63/20 Matters arising which will not be raised under subsequent agenda items:** none.

**64/20 Administrative matters:** the Chairman explained that the emergency meeting by means of Zoom had been called to discuss only two or three matters.

The Council decided that for the foreseeable future meetings are to be held remotely; the agenda as published is to make this clear, and to note that as now, comment may be submitted to the Clerk prior to the meeting, but that if anyone wishes to address the meeting remotely, they are to pass their email details to the Clerk beforehand. The *Parish Report* and the minutes of the meeting are to be published as now.

Council discussed the establishment of an executive committee of, say, some three members, as now permitted by central government under the coronavirus emergency. It was noted that a quorum for PC meetings is *three councillors*; the Council felt that in the light of this there is little advantage to be gained in forming an emergency committee.

**65/20 Financial Matters:** the Chairman asked whether there are sufficient signatories to the Council's bank account, and asked as to how the number might be increased; the Clerk is to report back.

**66/20 Planning: Planning Applications:** Cllr Price asked whether any planning applications had been received; the Clerk confirmed that nothing contentious had been notified to him.

**67/20 Any other business: Playground:** the Council decided to close the playground; Cllr Collins is to close the gate and to put up an appropriate notice. The Clerk is to publish this on *info4islip*.

**68/20 Date of the next meeting:** the Parish Council will meet remotely on **Tuesday 14<sup>th</sup> April 2020** at 7.30pm.

**69/20** The Meeting Closed at 8.00pm.